

Please see the following message from the Human Resources Department.

ATTENTION ALL PARAPROFESSIONALS AND MONITOR TEACHER ASSISTANTS:

Paraprofessionals and MTAs will be assigned a full day's worth of professional development to be completed on or before November 3, 2020 remotely. Accordingly, Paraprofessionals and MTAs will be paid on March 15, 2021 even though there is no school on that date. Please see the links to the videos below.

During these videos you will be asked to acknowledge that you have viewed the video. Some videos might also have questions that you may need to answer. Please start by watching this quick tutorial on how this works. Click [HERE](#) to view the tutorial. Please note: You must log into Office 365 using your BPS credentials to access the tutorial.

The Basics

1. [How to login to Clever](#)
2. [OneDrive Explainer](#)
3. [Sync OneDrive to PC](#)
4. [Copy H Drive in File Explorer \(can only be done in the building\)](#)

Teams

1. [Intro to Teams](#)
2. [Schedule Class Meetings](#)

Zoom

1. [Teacher User Training](#)

Schoology

1. [BPS Part 1 Schoology](#)
2. [BPS Part 2 Schoology](#)
3. [Creating Assignment through OneDrive Assignments](#)
4. [Schoology Banner and Buttons](#)

If you have any questions, please email [Kevin Daponte](#).